



Jamboree Contingent Job Specification

SA Branch

Dated: July 2018

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| Position | Jamboree Troop Leader |
| Reports To | Contingent Leader |
| Reporting To The Position | <ul style="list-style-type: none"> • Jamboree Troop Activities • Jamboree Troop Administration • Jamboree Troop Quartermaster • Jamboree Troop Welfare |
| Brief Overview | <p>The Jamboree Troop Leader takes on the role of "Leader in Charge" of a Jamboree Troop, responsible for the overall activities and preparation of a Troop of Scouts and Leaders from South Australia.</p> <p>The duties listed under "Specific Duties" refer to all duties that the JTL is responsible for overseeing. These have been delegated in the other relevant Job Specifications for these positions also.</p> |
| Specific Duties | <ul style="list-style-type: none"> • Attend the Line Leaders Training and Planning Weekend, August 2018, and encourage the other team members to come along. • Be prepared to build a team of cooperating leaders who will work together for the prime benefit of the Youth Members' Jamboree experience. • Make contact with your assigned Line Leaders, the "home Troop" Scout leaders and most especially the Scouts to introduce yourself, your team and to establish the Jamboree Troop spirit. • Arrange a series of Troop meetings between August and December 2018, and include parents at some of these. • Through discussion with your Line Leaders, negotiate the allocation of roles – Quartermaster, Activities, Admin and Welfare. • Through discussion with your Line Leaders, the "home Troop" Leaders of the Scouts and the Scouts themselves, select and appoint the Patrol Leaders for your Troop and the composition of the Patrols. Where the Troop consists of male and female membership, the Patrols shall have mixed membership. • Arrange between the home Troops involved for the provision of the equipment required for a ten-day standing camp, additional to the standard issues provided by South Australian Contingent and Jamboree Council. • Organise your Troop to attend the Shakedown Camp in October 2018, where you will test out gear, layout, roles and responsibilities. • Be prepared to pack your equipment for transport to with arrangements co-ordinated by the Contingent. • Travel to and from the Jamboree with your Troop and Line Leaders, and supervise any travel arrangements put into place. • Upon arrival at the Troop site, supervise the erection and establishment of tentage, dining and kitchen area etc to ensure the safe, comfortable and enjoyable operation of the Troop and its members for the period of the Jamboree. |

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| | <ul style="list-style-type: none"> • Through the implementation of the Patrol System and the regular conduct of Troop Council meetings with Patrol Leaders, ensure a high standard of camping and hygiene is maintained. • Establish a spirit of teamwork amongst Line Leaders, other Leaders, Patrol Leaders and Scouts. Systematically organise and delegate duties and the preparation of Duty Rosters to ensure that the work load and pleasures are fairly and appropriately shared. • Be cooperative and extend courtesy to fellow Leaders, liaison personnel and neighbouring Troop Leaders. If difficulties or differences arise which can not be amicably adjusted, refer to Sub Camp or Contingent personnel as appropriate. • Liaise closely with specialist Contingent Camp Ground Troop Support Leaders when appropriate, and advise Contingent Leader, or Deputy, immediately following any serious incident. (Contact with parents or outside agencies in all emergent situations is the responsibility of the Contingent Leader). • In mixed Troops, establish separate and sufficiently private arrangements for accommodation of male and female personnel under your charge. • Make arrangements for a suitable and impressive gateway to your Troop site. • Establish a system so that you know where all Troop members under your charge are, what they are supposed to be doing, and when they are due back. • Establish a system to supervise the correct storage and administration of any/all medications as appropriate. • Establish a system to ensure the security at all times – of your site, of general property, and of valuables. • Ensure strict adherence by all Leaders to the rule that no alcohol will be consumed in the Troop lines or any other part of the Jamboree except where provided for. Similarly, smoking will be restricted to a limited number of areas of the site. • Attend meetings for Jamboree Troop Leaders at Contingent Headquarters when requested. • Ensure that an Adult Leader from your Troop visits Contingent Headquarters each day, for the purpose of collecting information, lost property, mail etc and to deliver news items of interest to the Contingent staff for inclusion in the South Australian newsletter. • Encourage all Scouts to achieve the Jamboree Award through full participation in the Jamboree Program. • Where practicable assist with the packing and unpacking duties necessary before and after the Jamboree • Through your own example, promote enhance and protect the good image and past records of South Australian Contingents. • Other duties as requested by the South Australian Contingent Leader or Deputy. • Make sure you have some “time out” and come and enjoy the scones in the Contingent Café!!!! |
| <p>Qualifications</p> | <ul style="list-style-type: none"> • Meet Branch requirements in regards to training levels including child protection and Scout safe training • Desirable – experience as a Line Leader at a previous Jamboree • An appointed Leader in the Scout Section of Scouts Australia (SA Branch) |
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| Personal Attributes | <ul style="list-style-type: none"> • Strong oral and written communication skills • Very good interpersonal skills with a strong commitment to the team/organisation. • A high level of personal motivation and organisation • A “hands on leader” who enthuses others and leads by example. • A strategic thinker with an ability to articulate visions, strategies and plans • The willingness and ability to devote the necessary time to the role. • A good written communicator, with the ability to develop sound administrative processes to support strategic directions |
| Scheduled Meetings | <ul style="list-style-type: none"> • Specified Contingent meetings • Specified Camping Ground meetings |